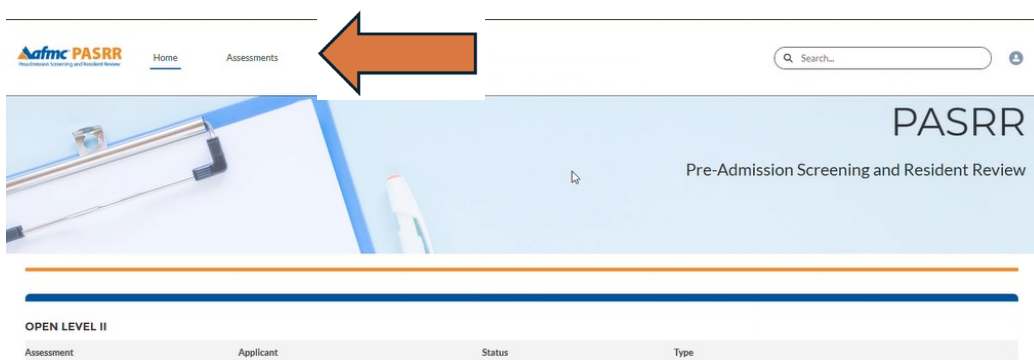


How to Upload Documents in the AFMC PASRR Portal

1. Log into your account

- Go to the PASRR Portal
- Use XX to log in
- Your open accounts are at the top

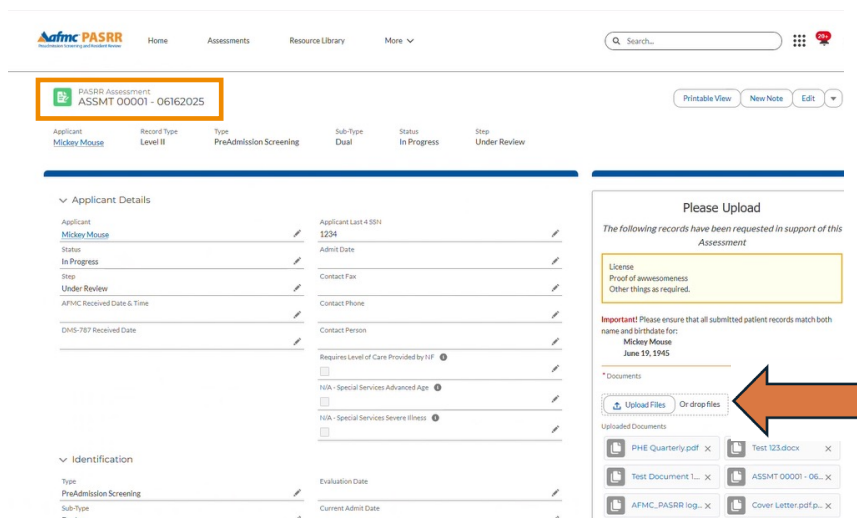


2. Click on the assessment number in blue to open the record.

3. Upload Files

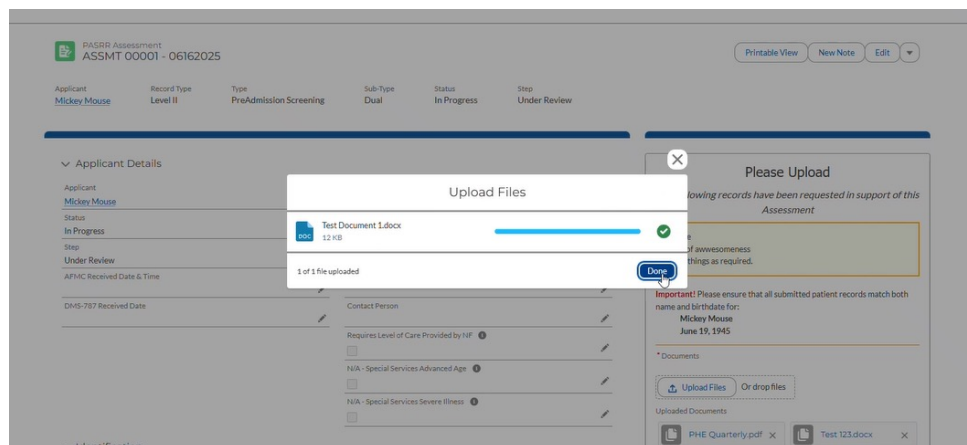
Chose one option:

Click "Upload Files" OR Drag and drop files into the upload area



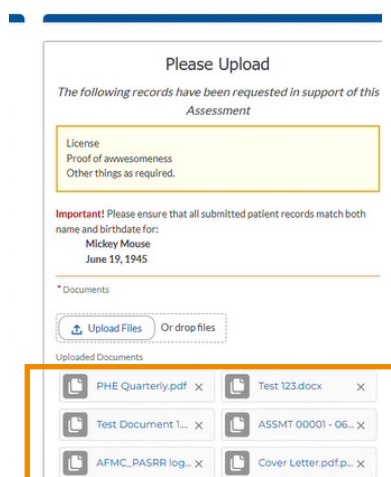
4. Confirm Upload

- A status box will appear showing upload progress
- Wait until files show as complete



5. Verify Files

- Uploaded files will appear under "Upload Files"
- Confirm all required documents are listed.



Need Help?

 **PASRR office: 855-551-5015**